

**ADVANCED SPECIAL OPERATIONS PROGRAM MANAGER, MSOS
GS-1712-12**

INTRODUCTION

The position is located in the U.S. Marine Corps Forces, Marine Special Operations School (MSOS), at Camp Lejeune, North Carolina. The Marine Special Operations School is one of three components of U.S. Marine Corps Forces, Special Operations Command. The Commanding Officer, Marine Special Operations School is a U.S. Marine Corps Colonel (O-6) and reports to the Commander (O-8), U.S. Marine Corps Forces, Special Operations Command. In this capacity, the Commanding Officer, MSOS exercises command over a force of over 350 active duty personnel from the U.S. Marine Corps, U.S. Navy, as well as civil service, and contractor civilians. The mission of MSOS is to screen, assess, select, train, and certify U.S. Marine Corps special operations forces (MARSOF) and to develop doctrine and standards for MARSOF.

The primary purpose of this position is to plan, advise, coordinate, manage and execute issues within the MSOS related to Advanced Special Operations (ASO). The incumbent holds a position of great responsibility and influence over all MSOS programs and the training/certification of special operations units from two of MARSOC's Major Subordinate Commands (MSCs). Additionally, this position provides support and assistance to the MSOS mission in the following areas: coordination, planning, and execution of ASO related training and operations at MSOS schools, other MSC training, and operational deployments. The incumbent will coordinate, through the MSOR S3X, MARSOC ASO Program Manager, with USSOCOM and other USSOCOM components to ensure that all training conducted is in compliance with current directives and standards.

SPECIAL REQUIREMENTS

1. This is a key position. This position cannot be vacated during a national emergency or mobilization without seriously impairing the capability of the organization to function effectively; therefore, the position is designated "key," which requires the incumbent, or designated alternate, to be exempt from military recall status. This is a mandatory drug testing position.
2. This position requires a TOP SECRET security clearance. Employee must be able to obtain and maintain a TOP SECRET security clearance with eligibility for Sensitive Compartmented Information (SCI) access.
3. The incumbent must be a qualified ASO Level III.
4. Incumbent may be required to pass polygraph examination as required for access to classified programs.

5. The incumbent must present a neat personal and professional appearance. Dress and personal appearance shall be conservative and commensurate with the high standards traditionally associated with representatives of MARSOC.
6. The incumbent must be familiar with Marine Corps automated data processing equipment (computers) and capable of operating Microsoft Office programs, Microsoft Outlook, and other job-related software.
7. The incumbent may be required to work other than normal duty hours, which may include evenings, weekends, and/or holidays. Frequent travel is required. Deployment may be required.
8. The incumbent must be able to obtain and maintain a Government no-fee passport for international travel.