POSITION DESCRIPTION
BRANCH HEAD, G-7 SUPPORT BRANCH
GS-0301-13

I. INTRODUCTION

The position is located in the Marine Forces Special Operations Command (MARSOC), G-7 Directorate, Camp Lejeune, North Carolina. The mission of MARFORSOC is to train, organize, equip, and when directed by the Commander, U.S. Special Operations Command (USSOCOM) to deploy task organized, scalable, and responsive U.S. Marine Corps special operations forces worldwide in support of combatant commanders and other agencies. MARFORSOC is one of four components of USSOCOM. The Commander, MARFORSOC is a U.S. Marine Corps Major General (0-8) and reports to the Commander, USSOCOM (O-10). In this capacity, the Commander exercises command over a force of approximately 3,200 active duty military personnel from the Marine Corps, U.S. Navy, U.S. Army, U.S. Air Force and more than 200 civilians.

The primary purpose of this position is to direct and supervise the performance of a multi-function branch that includes Doctrine and Lessons Learned, Modeling and Simulation (M&S), Information Management (IM) and Knowledge Management (KM), and the Joint Training System (JTS). The Support Branch provides general support to the Directorate’s Exercise Branch, Training and Education Branch, Special Operations Forces Liaison Element Exercise Planning and Response Cell (SEPRC), and Resource Management Branch operations.

SPECIAL REQUIREMENTS

1. This position is designated SPECIAL SENSITIVE and requires the incumbent to obtain and maintain a TOP SECRET security clearance with access to SENSITIVE COMPARTMENTED INFORMATION (SCI). The requirement is based on the incumbent’s need to access briefs, meetings, discussions, and documents regarding intelligence operations and sensitive special operations that routinely occur at the SCI level. The incumbent is also required to observe/participate in training, exercise, and operational activities involving intelligence operations and sensitive special operations that are typically conducted at the SCI level.

2. This position is a drug testing designated position under the Department of the Navy Drug-Free Workplace Program.

3. Work requires the employee to drive a vehicle. A valid state driver’s license is required.

4. The incumbent may be required to work other than normal duty hours, which may include evenings, weekends, and/or holidays.
5. Work requires overnight travel away from the normal duty station to locations in the continental United States (CONUS) and outside the continental United States (OCONUS). Travel by air is required. A passport may be required.